

	DIRECCIÓN DESARROLLO Y GESTIÓN DE PERSONAS	<a href="http://www.leitat.org">www.leitat.org</a>
	<b>SELECCIONAMOS A:</b>	TRABAJA CON NOSOTROS <a href="mailto:seleccion@leitat.org">seleccion@leitat.org</a>

## **INTERNSHIP ASSISTANT OF BUSINESS DEVELOPMENT INDUSTRIAL AND ADVANCED MATERIALS**

LEITAT TECHNOLOGICAL CENTER has the mission to promote R&D&I within different industries and to contribute to social development, as well as the encouragement of the innovation culture and the improvement of competitiveness

We have currently an internship vacancy in our Projects Department to **Support Business Development Industrial and Advanced Materials**

### **Education**

Nanotechnology, Advanced Materials, Chemistry, Physics, Engineering

### **Requested competences:**

- Knowledge of the different European financing schemes;
- Familiarity with proposal management activities;
- Capacity of understanding of the administrative and financial rules;
- Agile comprehension in Scientific-Administrative issues;
- Willingness for challenges and ambitious objectives;
- Open minded and proactive
- Candidates with background in nanotechnology or advanced materials will be beneficial.

### **Tasks and Objectives of the Internship:**

- Support on the proposal preparation of different international financing schemes (Horizon2020, Life+, ERA-NET, Call for tenders, Eureka, etc.) in nanotechnology, advanced materials, and Manufacturing
- Consultation about non technical aspects of proposals to research staff.
- Specific topic analysis.
- Promotion of new project ideas.
- Consortium building
- Proposal writing support.
- Support on the review of proposals to ensure quality before submission.

### **Languages:**

Fluency in English is a must.

Other languages are considered beneficial (Spanish, German...)

### **Software:**

Pack Office: Excel, Word, Power Point.

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**Other  
competences:**

- Team Work
- Motivation and discipline
- Commercial abilities
- Multidisciplinary and multitask activities
- Open minded and proactive

**What we offer:**

6 months internship  
Location: Barcelona  
Immediate start  
Flexible working hours

If you are interested in this internship vacancy, please send us your CV and motivation letter through: [seleccion@leitat.org](mailto:seleccion@leitat.org)